

## **Fundraising Committee**

### **Remit**

To provide the charity with expert insight and fulfil the governance requirements for the detailed scrutiny and oversight of the Research Fund Fundraising Strategy and delivery. This Subcommittee reports to the Board of Governors.

### **Terms of Reference**

The Research Fund Fundraising Subcommittee will:

- review and scrutinise the Fundraising Strategy proposed by the charity to raise funds towards the target of £5million (the Research Fund), providing sense-checking and expertise where required;
- review the detail of the actions and progress of the charity's fundraising for the Research Fund, and provide oversight on behalf of the Board, referring any issues as needed to the full Board;
- provide expert advice and support to the Board and charity staff to deliver the strategy;
- act as a discussion forum for difficult or complex issues involved in the recruitment of major donors and high level supporters for the Research Fund.

### **Membership**

It is considered that the Fundraising Subcommittee should consist of no less than four and no more than eight members, including:

- a Chair
- at least one representative of the charity's Board of Governors
- the charity's Director of Fundraising
- individuals with experience of running fundraising appeals and/or raising large gifts from individuals or organisations
- individuals with experience of donating large gifts to charitable appeals either as an individual or as part of their role in an organisation.

Membership will be by invitation following discussion between the Chair of the Fundraising Subcommittee, the Director of Fundraising, the Charity CEO and the Chair of the Board of Governors.

### **Commitment**

Subcommittee meetings are expected to be held at least every quarter, though additional meetings may be called as needed as specific matters arise.

It is expected that each meeting will take place via teleconference at a time of day that is most suitable for the members of the subcommittee. It is anticipated that any papers or documents relating to matters that will be discussed are expected to be circulated at least seven days before the meetings and earlier if possible.

Members are invited to sit on the committee for up to two years and may remain longer if appropriate.

The remit of this subcommittee will be reviewed after two years.