

The Gluten-Free Baking Company 4 Vennaway Lane Pennard Swansea SA3 2EA

Good morning

I write to you regarding the Data Protection Law (GDPR – General data Protection Regulations) changes that came into force from 25th May 2018. The regulations require that anybody holding information on another should ensure that permission is given for the organisation to hold such information.

As **The Gluten-Free Baking Company** has your contact details, it is important to ensure that we have your consent to hold this information.

If you are NOT happy for us to hold and use this information please let us know ASAP, and state whether you wish your details to be deleted from our database.

If we do not hear from you, we will assume that you are happy for us to hold the information and will continue to send you updates and communications, relating to our Gluten-Free cakes and savouries, and your orders.

## We confirm that your information is NOT shared with any other body.

Many thanks.

Kind Regards

Katharine Wilson

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