



ANNUAL GENERAL MEETING 2020

Annual General Meeting 2020

Saturday 20 June 2020

10.00 – 11.00am

The Governors of the charity cordially invite members to our 52nd Annual General Meeting (AGM).

Please note, due to the current coronavirus situation, the AGM will be held as a business meeting by video conference.

REGISTRATION

Please register for the AGM at

www.coeliac.org.uk/2020AGM

Details of the video conferencing facility and how to use it will then be sent to you by email.

If you would prefer to listen to the AGM, rather than join by video, please also register at www.coeliac.org.uk/2020AGM but note that you will NOT be able to vote via telephone.

HOW TO PARTICIPATE

Appointment of proxy

If you are not attending via video conferencing, but are a registered member of the charity and wish someone to represent you at the meeting, you should complete the proxy form. Your proxy can be the Chair of the meeting or any nominated person of your choice. If your proxy is not the Chair of the meeting, they will need to register for the AGM at www.coeliac.org.uk/2020AGM.

Please note that the charity's constitution has no provision for postal voting.

Proxy votes: any member who is entitled to attend and vote at this meeting may appoint a proxy to attend and vote instead of him/her. A form of proxy is enclosed and must be returned to the charity's registered office no later than 48 hours before the time fixed for the meeting by email to agm@coeliac.org.uk or by post to the address on the Appointment of Proxy form.

The charity's Impact Report incorporating summary Financial Statements is available from the charity's website at www.coeliac.org.uk or can be obtained by sending a stamped addressed A4 envelope to the Fundraising Department at the charity's office.

Copies of the charity's full Financial Statements are available to download from the charity's website at www.coeliac.org.uk or can be obtained by sending a stamped addressed A4 envelope to the Finance Department at the charity's office.



Please register for the AGM at www.coeliac.org.uk/2020AGM

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the **ANNUAL GENERAL MEETING** of the members of **COELIAC UK** will be held by **video conference**, due to the current coronavirus situation, at **10.00am** on **Saturday 20 June 2020** for the following purposes:

1

To receive the charity's Financial Statements ended 31 December 2019

2

To receive the Governors' Report on the past year

3

To reappoint Saffery Champness as auditors for the coming year

4

To elect Anita Patel as a Governor

5

To re-elect Kenneth O'Dea as a Governor

By order of the Board, Julia Malthouse, Company Secretary, 30 March 2020

Biographies of those standing

Anita Patel

Anita Patel is a GP based in the Midlands. With a personal interest in lifestyle medicine, she uses her knowledge to educate patients on how diet and food can affect health and wellbeing. She was diagnosed with coeliac disease in 2010, and her sister soon after. Thereafter followed a period of learning and passing on information on what a gluten free diet involves to both family and friends.

As a Governor for Coeliac UK, Anita hopes to assist in developing strategies to increase awareness in both the general population and health professionals, so that people are diagnosed and treated earlier. Both her background and her work as a GP means she has insight into the ever changing environment of the NHS, Clinical Commissioning Groups and healthcare services, and enables her to bring her unique perspective, as both a healthcare professional and patient, to the charity.



Kenneth O'Dea

Kenneth O'Dea, known as Les is currently following his great passion and works as a flying instructor in High Wycombe. He is experienced in the charity sector, having served on the Executive Boards of the sport volunteering charity Join In, where he was the Chief Operating Officer, and Comic Relief, where he was the Operations Director. Prior to that he had a long and highly successful career spanning a wide variety of responsibilities within the RAF, in Tri-Service appointments and in international representative roles.



Les' wife, Jacquie has coeliac disease, so he has seen first hand the impact that the disease has and the challenges of maintaining a gluten free diet.

APPOINTMENT OF PROXY

For the **COELIAC UK ANNUAL GENERAL MEETING**
to be held on
SATURDAY 20 June 2020

Any full member of the charity, who is entitled to attend and vote at this meeting, may appoint a proxy to attend and vote instead of him/herself.

I hereby appoint the *Chair of the meeting

*or _____ of _____

email address: _____

as my proxy to vote in my name and on my behalf at the Annual General Meeting of Coeliac UK to be held on Saturday 20 June 2020 and at every adjournment thereof on the resolutions of the charity.

(If you appoint someone other than the Chairman of the meeting, please ensure that they have registered for the AGM at www.coeliac.org.uk/2020AGM so that they will be at the meeting via video link).

PLEASE INDICATE BELOW HOW YOU WOULD LIKE YOUR PROXY TO VOTE ON YOUR BEHALF

- | | | |
|------------------------|----------------------------------------------------------------------|---------------|
| Resolution No 1 | To receive the charity's Financial Statements ended 31 December 2019 | *For *Against |
| Resolution No 2 | To receive the Governors' Report on the past year | *For *Against |
| Resolution No 3 | To reappoint Saffery Champness as auditors for the coming year | *For *Against |
| Resolution No 4 | To elect Anita Patel as a Governor | *For *Against |
| Resolution No 5 | To re-elect Kenneth O'Dea as a Governor | *For *Against |

*Strike out whichever is not desired. Unless otherwise instructed, the proxy may vote as s/he thinks fit or abstain from voting.

I confirm that: *Please tick one box only.

*I am a full member of the charity.

*I am a parent/guardian of a child member (who will be under sixteen years of age on 20 June 2020). No other parent/guardian of this child is already a full member of the charity. I wish to be a full member of the charity on behalf of my child.

*I was a child member of the charity and have recently attained sixteen years of age. I wish to be a full member of the charity.

Full name: _____

Membership number: _____

Address: _____

Postcode: _____

Email address: _____

Signed: _____ Date: _____

Please detach and return by email to agm@coeliac.org.uk or by post to AGM 2020, Coeliac UK, 3rd Floor, Apollo Centre, Desborough Road, High Wycombe, Bucks, HP11 2QW. Please do not send this to the charity with any other mail.

To be received by 10.00am on Thursday 18 June 2020.